

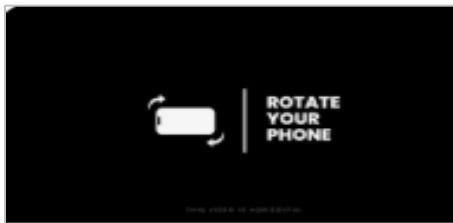
Enrolling Multiple AWWU Accounts in My Account

Enroll AWWU account(s) into My Account to:

- Manage multiple AWWU accounts
- Schedule multiple AWWU accounts' payments
- Set Up/Update Autopay information for multiple AWWU accounts

To enroll AWWU account(s) into My Account:

- Access My Account at our secure website www.awwu.biz by clicking Pay/Login
 - *For the best viewing experience on mobile device, simply turn it sideways (landscape mode).*

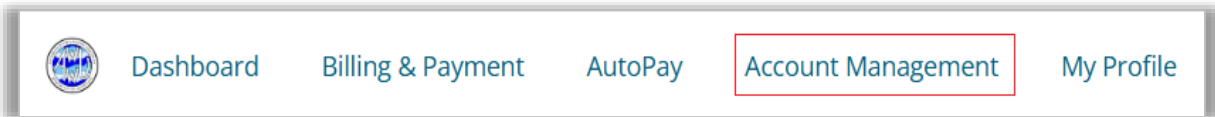


- Enter your unique **Username/E-mail** and Password

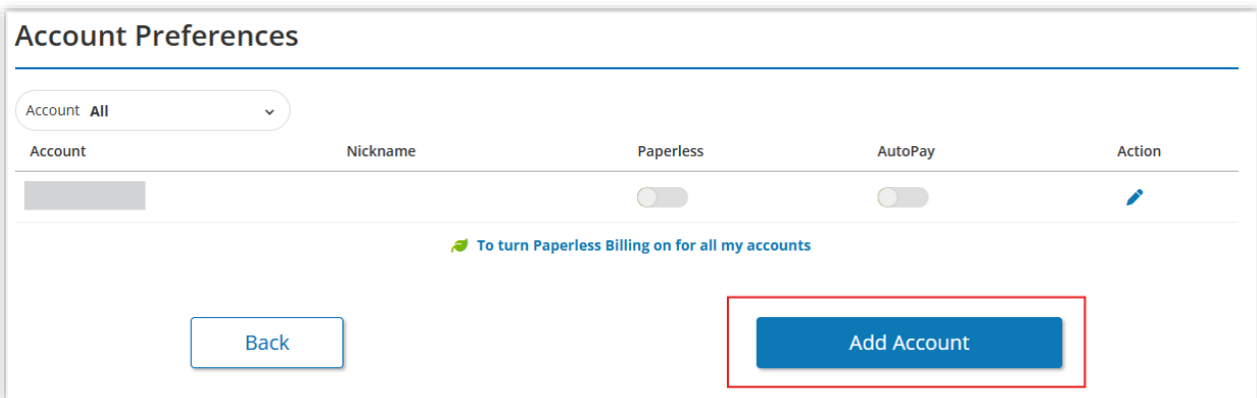
A screenshot of the "Sign in to My Account" form. It has a title "Sign in to My Account" at the top. Below the title are two input fields: "Enter your email address" and "Enter your password" with a toggle icon. A blue "Sign In" button is centered below the fields. At the bottom left, there is a link that says "Forgot your Password?".

Enrolling Multiple AWWU Accounts in My Account

- Once you have logged in My Account
 - Navigate to **Account Management** to enter Account Preferences page.



- **Account Preferences** page displays enrolled accounts. Click on **Add Account**.



- Enter **Account Number**, **Zip Code** (service address) and **Nickname**. Click **Save**.
 - ❖ The **Nickname** is visible only to you, is limited to 10 characters, and can help identify property address.

Enrolling Multiple AWWU Accounts in My Account

Add Account ✕

Account Number

Zip Code

If you do not have this information please contact us for more help.

Nickname

****Limited to 10 characters.**

- Once the account has been added, an alert will appear at the top of the page.



- The account you added will appear in your list of accounts

Account Preferences

Account All ▼

Account	Nickname	Paperless	AutoPay	Action
██████████		<input type="checkbox"/>	<input type="checkbox"/>	✎
██████████	NewAccount	<input type="checkbox"/>	<input type="checkbox"/>	✎

[To turn Paperless Billing on for all my accounts](#)

- Repeat this step for any accounts you would like to add to your profile.